

Aisha Diss

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Objective

To secure funding to execute work in the harm reduction and peer support field that will challenge me and allow me to use my education, specialized training & certifications, acquired work skills, and past life experiences in ways that are mutually beneficial to both me and my organization.

Education

ASSOCIATE OF SCIENCE | May 2011-AUGUST 2013 | IVY TECH COMMUNITY COLLEGE-FORT WAYNE

· Major: Human Services

· Summa Cum Laude - 3.639/4.0 GPA

BACHELOR OF APPLIED SCIENCE | AUGUST 2013-DECEMBER 2015 | INDIANA TECH-FORT WAYNE

· Major: Human Services

· Minor: Psychology

· Magna Cum Laude 3.75/4.0

CERTIFIED PEER RECOVERY COACH (CAPRC II-MH/FS) | JUNE 2020 | ICAADA

CERTIFIED ALCOHOL & DRUG ADDICTION CONSULTANT (CADAC II) | AUGUST 2021 | ICAADA

CERTIFIED SUPERVISOR OF PEER RECOVERY (CSPR-PR) | FEBRUARY 2022 | ICAADA

MASTER ACES TRAINER | DECEMBER 2022 | INDIANA ACES COALITION

CERTIFIED PEER SUPPORT PROFESSIONAL | JUNE 2024 | DMHA

CERTIFIED HARM REDUCTION SPECIALIST | JUNE 2024 | IC&RC

Core Qualifications

- Strength-Based Focus
- Self-Managed, Active Learner
- Harm Reduction/Peer Support Specialist
- Critical Thinker/ Strong Problem-Solving skills
- Keen Ability to Teach & Mentor
- Lived Experience w/ Justice Involvement & SUD

Experience

FOUNDER, EXECUTIVE DIRECTOR, HARM REDUCTION STREET OUTREACH TEAM SUPERVISOR | PROJECT.ME | MAY 2019-PRESENT

I am the sole founder, previous Board President, and current Executive Director, Peer Supervisor and Harm Reduction Street Outreach Supervisor of project.ME. I created, implemented, and currently supervise a five-person harm reduction street outreach team that is funded through Opioid Settlement Match funds to operate 30 hours each week. I supervise a coaching team that provides ongoing recovery support services in the form of peer recovery coaching to an average of 80 recoverees. project.ME is a registered Naloxone distributing entity for the state of Indiana, in partnership with OptIN and Overdose Lifeline. project.ME distributes Naloxone, drug testing strips and safe use supplies to promote harm reduction efforts. project.ME provides overdose prevention education and

Naloxone administration training to people who use drugs, as well as lay community members. project.ME developed and implemented the launch of a recovery drop-in center and the center has been in operation since December 2015 with an average of 25 unique visitors per day. I have networked and developed partnerships with the Allen County Drug & Alcohol Consortium, Allen County Department of Health-Syringe Services Program, Allen County Jail, Allen County Juvenile Probation, Allen County Juvenile Center, Allen County HART team, Department of Child Services-Family Recovery Court, Parole District #3, Indiana ECHO-Pregnancy Promises Program, McMillen Recovery Oral Health, QUIT Now, Indiana 211, Lookup Indiana in conjunction with the Allen County System of Care and Allen County CONNECT.

OVERDOSE FATALITY REVIEW (OFR) COORDINATOR | ALLEN COUNTY DRUG & ALCOHOL CONSORTIUM | DECEMBER 2021-AUGUST 2022

As the Overdose Fatality Review (OFR) Coordinator the duties and responsibilities of my role are to collect and review overdose and suicide cases from the coroner's office; research case information that may not be provided by OFR members, such as reviewing social media, obituaries, and media coverage; collect data points for information dissemination regarding substance use disorder, fatal and nonfatal overdoses, drug trends, and justice involvement; work with justice system professionals to obtain records, mitigate issues, and plan for collaboration within and outside of the justice system; seek, follow-up, and review data and reports from OFR team members and compile information into presentation form for case review meetings; write OFR meeting agendas, distribute minutes, adhere to Robert's Rules, and follow-up on concerns and recommendations, and in partnership with the OFR team facilitator; manage meeting logistics, such as date and time, location, and technology support; document activities between OFR meetings and present to the team, along with data summary reports; attend ECHO state meetings; enter case information and recommendations into Redcap database and DAC recording systems. In addition to the direct responsibility to coordinate OFRs, my role also includes tasks to schedule and coordinate all trainings related to certification for Peer Recovery Coaches. My position also involves assisting with the writing of grants, facilitating the monthly DAC Intervention Committee meeting, and managing the obtaining, distribution and reporting of Narcan.

PRIMARY THERAPIST | AVENUES RECOVERY CENTER | OCTOBER 2021-NOVEMBER 2021

As a Primary Therapist I was responsible for completing extensive biopsychosocial assessments and providing appropriate treatment to individuals diagnosed with substance use disorder and, when recommended, their support people. The role of the Primary Therapist is to support individuals on their journey of recovery by educating them on the skills needed to maintain long-term recovery. I conducted weekly sessions with each individual on my caseload and facilitated a daily processing group. Motivational Interviewing and Trauma-Informed Care were utilized as well as Cognitive Behavioral and Dialectical Behavior Therapies. As needed, I would facilitate psychoeducational groups for the facility. I was responsible for issuing write-ups for adverse behaviors, completing level-of-care changes, treatment planning and crisis intervention, as needed.

PEER RECOVERY COACH | JAY CTY DRUG PREVENTION COALITION | AUGUST 2020-OCTOBER 2021

As a Peer Recovery Coach, I act as a non-judgmental support for individuals who have a desire to enter into recovery from chaotic drug use, mental health concerns or justice involvement. I assess needs and act as a resource broker to bridge the gap between those I work with and their knowledge or accessibility to available community resources, in order to get their individualized needs met. I act as a support person to provide transportation for goal-related tasks, attend court hearings for advocacy, and attend meetings with the Department of Child Services. I provide information and education regarding harm reduction methods; available treatment options and accessible recovery support in the community they reside in. I served Recoverees in Allen, Adams, Dekalb, and Wells counties and travel amongst these counties to serve Recoverees. I had a duty to complete intake paperwork at outset and fidelity documents at specific intervals to show recovery progress. I am responsible for documentation of all interactions I have with those I work with and am also responsible for completing weekly, bi-weekly, and monthly reports on specified timelines.

FAMILY DEVELOPMENT WORKER | BRIGHTPOINT, LLC | JULY 2019-AUGUST 2020

As a Family Development Worker, I was responsible for accepting and working referrals from various programs, including the Supportive Services for Veteran Families (SSVF) program, the Bounce Back program, Family Development program, Outcomes Financial Assistance, and the Family Independence Cooperative. Within the parameters of each respective program, I was responsible for completing intakes-including paperwork and the gathering of all required client documents, accurately assessing client's needs, staffing with supervisors regarding client potential for receiving financial assistance, providing one-on-one case management, aiding in the development of action/goal plans with included SMART goals, conduct home visits for intakes, re-certifications, and mandatory client monthly meetings in the counties of Adams, Allen, Cass, DeKalb, Elkhart, Fulton, Huntington, Jay, Kosciusko, LaGrange, Miami, Noble, Pulaski, Steuben, St. Joseph, Wabash, Wells, and Whitley, complete documentation for each client contact along with completing monthly reporting, maintain client files and all necessary paperwork, connect clients to relevant and available community resources, conduct Coordinated Entry assessments, assist and support other Family Development staff, attend relevant trainings offered in the community, and participate in bi-weekly supervision and monthly team meetings. Additionally, I participated in Poverty Simulations in the community, as well as served as a Poverty Simulation committee member.

ASSESSMENT WORKER-NETWORK FOR SAFE FAMILIES | SCAN, INC. | DECEMBER 2018-JUNE 2019

I was responsible for completing client outreach efforts via phone call, text, email or drop-by to contact potential Network for Safe Families clients. Following outreach, it was my duty to engage clients into participation in voluntary, short-term, home-based services by completing an extensive Needs Assessment triage. I was then tasked with coordinating with potential clients to schedule a full assessment and intake. I would utilize the Healthy Families Parenting Inventory, Home Safety Checklist and NCFAS during the assessment and intake phase of client engagement. Following intake, I would coordinate with the client and assigned ongoing worker to complete a hand-off of services and set SMART goals for the ongoing worker to focus on with the client. My responsibilities also include issuing referrals for community resources, supplying clients with home safety items and providing support and advocacy.

CASE MANAGER-FAMILY CENTERED TREATMENT | SCAN, INC. | AUGUST 2017-DECEMBER 2018

I provided home-based case management services to families who were participating in the Family Centered Treatment (FCT) program facilitated by SCAN. All FCT families are referred by the Indiana Department of Child Services (DCS) from any of the following counties: Allen, Adams, DeKalb, Steuben, Wells, & Whitley. My responsibilities included travelling, in my personal vehicle, to any of the aforementioned counties to serve client families, navigating to meet clients (at their convenience), locating relevant community resources, as needed, attending and participating in all DCS client/family team meetings, provider meetings and court hearings scheduled for the client families, documenting all face-to-face and collateral time as required by the Department, completing treatment plans and monthly reports according to specified deadlines, and participating in weekly supervision with a clinical supervisor in addition to attending a team meeting with the FCT team and clinical staff, weekly.

FAMILY COACH/HOME-BASED CASE MANAGER | SCAN, INC. | JANUARY 2016-AUGUST 2017

I was responsible for providing strength-based services in the form of Home-Based Case Management and Supervised Visitation Facilitation. When working with home-based clients, my focus was placed on effective goal setting, building healthy parenting skills, teaching the Six-Critical Areas of child safety, modeling effective/appropriate discipline, aiding in the increase of client self-sufficiency, connecting to relevant and available community resources, assisting in job search, providing transportation and being a positive support and strong advocate for the 18-25 clients on my caseload, at any given time. While facilitating court-ordered Supervised Visitations, I worked with a diverse range of clients. I was responsible for supervising the interactions between parent and child, offering guidance and support, acting as an advocate for the client/family and providing thorough and proper documentation for all client contact, face-to-face and otherwise. Additionally, I managed my schedule/calendar and any changes daily, attended all DCS child/family team meetings and court hearings, and

maintained regular contact via phone and email with clients and appropriate DCS personnel, while maintaining all professional standards.

OWNER/PHOTOGRAPHER | PERFECTLY IMPERFECT IMAGES | AUGUST 2011·JANUARY 2021

I am the owner and was the sole photographer and employee at Perfectly Imperfect Images. I established the business after years of strictly being a hobbyist photographer. I was responsible for scheduling all client bookings and maintaining the business calendar. I created and sent client contracts and followed up on these, as needed. I manage the company's website as well as all social media accounts to market and advertise in an efficient manner. I conducted photo sessions with a semi- professional, DSLR camera and accompanying lenses and equipment. I post-processed images utilizing Adobe Lightroom and Photoshop, exclusively, and performed professional retouching and restoration on client and/or company images. Once all images were ready for delivery, I created client galleries and delivered them in a timely fashion-consistently working with set deadlines.

References Available Upon Request